Pine Creek®

GOLF COURSE LIVING, CLOSE TO EVERYTHING

BOARD MEMBER INTEREST FORM

The Board of Directors is seeking interested owners to fill three (3) Board positions (2yr term). Please complete the following information if you are interested in being considered for these positions.

Deadline for Submission:	Friday, October 10, 2026
Please mail your response to:	Hammersmith® 1975 Research Pkwy. Ste# 230 Colorado Springs, CO 80920 ATTN: Irene Borisov
or e-mail to:	irene.borisov@ehammersmith.com

Name: _____

Address: _____

Telephone: _____E-mail_____

Please read the criteria for Board members along with the time commitments and duties, then include a brief description of your interest in the position, as well as any qualifications that you feel may be relevant on the reverse side of this application.

CRITERIA FOR BOARD MEMBERS:

- ☒ Must be a homeowner (a member) of the Association, and your homeowner account must be in good standing.
- ☒ The desire to be involved in community policies.
- ☒ The ability to provide fair and honest treatment for each member of the Association.
- ☒ The willingness to enforce the covenants.
- ☒ This is a volunteer position, requiring attendance at approximately eleven (11) open board meetings, and eleven (11) board working sessions per year.

TIME COMMITMENTS AND DUTIES:

- ☒ Board meetings are held monthly, running approximately 2 hours. These meetings are currently scheduled for the 4th Tuesday of the month at 6pm. Monthly working sessions for discussions on projects and more Board business last between 1-3 hours.
- ☒ Board members also act as Liaisons to the special neighborhoods and the HOA committees which add additional hours each month.
- ☒ The property management company provides routine support for the Board on such items as correspondence, bank deposits, community inspections, contractor bids, and preparation of the Board meeting agenda, financial reports, and other back-up documentation.
- ☒ Board members are responsible for policy decisions, covenant enforcement actions, the financial position of the Association and fiduciary responsibilities.
- ☒ Board members are required to attend a training session of approximately 2 hours on the fiduciary responsibilities of nonprofit Board members led by the PCVA legal team.
- ☒ Attendance at Board meetings is required.

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Name: _____
(Please Print)

Have you served on an HOA in the past? If you answer yes, please explain (dates, HOA etc.).

____ Yes ____ No

Details: _____

_____

_____

Have you ever attended a PCVA Board meeting? ____ Yes ____ No

Are you able to meet all the criteria listed on page 1? ____ Yes ____ No

What qualifications and experiences do you have that are relevant to serving on the Board:

☐ Management Skills ☐ Communication ☐ Legal Background
☐ Accounting/Booking ☐ Conflict Resolution ☐ Other

If other is chosen, please list more information below:

_____

_____

_____

_____

Please describe what you are most interested in contributing/changing/maintaining in the community, along with any ideas and/or concerns that you might have:

_____

_____

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You can provide additional information on a separate word document if needed.

I acknowledge receiving the criteria for PCVA Board members as well as the time commitments and duties. By signing this form, I commit to fulfilling those expectations and all required training as outlined. in this Board Member Interest form.

Homeowner Signature Date