



GOLF COURSE LIVING, CLOSE TO EVERYTHING

## NOTICE OF 2021 ASSESSMENT

Pursuant to the Association's Governing Documents, the 2021 Operating Budget was reviewed and approved by the Board of Directors and ratified by the owners at the November 18<sup>th</sup>, 2020 meeting. The PCVA Master Assessment for 2021 will remain the same at \$78.00 per home per month beginning on January 1, 2021.

### PCVA 2021 Master Assessment: \$78.00 per home per month

#### 2021 Neighborhood Assessments:

Carriages	\$167.00 monthly (\$245.00 total)
La Bellezza	\$199.00 monthly (\$277.00 total)
Reverie	\$193.00 monthly (\$271.00 total)
Sage Hill Greens	\$199.00 monthly (\$277.00 total)
Wildflower	\$142.00 monthly (\$220.00 total)

**Payments:** We recommend homeowners use Electronic Payment service provided by Hammersmith as it is the most secure and efficient method of maintaining your account. Please go to [portal.eHammersmith.com](http://portal.eHammersmith.com) and select **Payments**. You will need to enter your email and password to log in to your homeowner portal. Once you are logged in, you may select from several options to make your payment.

Please contact Hammersmith at [PineCreek@ehammersmith.com](mailto:PineCreek@ehammersmith.com) or 719-389-0700 if you have any difficulty logging in.

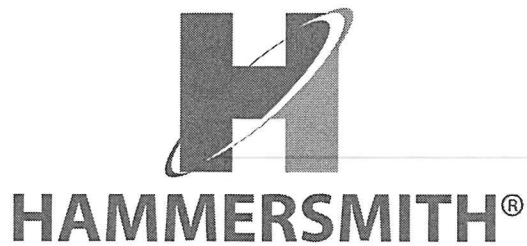
If you need payment coupons to pay by mail, please contact Hammersmith at [PineCreek@ehammersmith.com](mailto:PineCreek@ehammersmith.com) as soon as possible to order coupons.

**Payment and Late Fee:** Monthly assessment payments are due on the 1<sup>st</sup> of each month. If Payment is not received by the 15<sup>th</sup> of the month, a \$25.00 late fee plus interest will be assessed *each* month that a past due balance remains. Please note that this 15 day "grace period" is for unintentional delays, such as with the U.S. Postal Service. It is not meant as an extension of the due date.

**PCVA News:** Homeowners are encouraged to visit [PCVA.org](http://PCVA.org) and scroll down to subscribe to our bi-weekly email **PCVA Newsletter**. [PCVA.org](http://PCVA.org) also contains important information regarding the Association.

Sincerely,  
Pine Creek Village Association  
Board of Directors

Hammersmith Management, Inc.  
Colorado Springs | Englewood | Loveland  
1155 Kelly Johnson Blvd. Suite 495 Colorado Springs CO 80920  
719.389.0700 eHammersmith.com



eHammersmith.com

CommunityCare@eHammersmith.com

303.980.0700

# Annual Assessment Payments

## Paying By Check

Your Association's Board has opted to **not** send payment coupons for the Association assessment(s), in an effort to reduce administrative costs and paper waste. Payments may be mailed or sent via bill pay **without** a coupon to:

**Association Name**  
**c/o Hammersmith®**  
**PO Box 173701**  
**Denver, CO 80217-3701**

**Please ensure that your payment includes your account number in the memo section of the check.**

Payments without the account number may be returned to you. Your account number is in your Homeowner Portal (login instructions listed below) or contact Community Care (phone and email listed above) for assistance.

**Please do not mail your payment to a Hammersmith Office.** It will delay processing your payment as we will forward the payment to the processing center and late fees may be incurred. If you use a Bill Payment Service through your bank, accounting software or other source, be sure to verify the above address and arrange to have your assessment mailed early enough to arrive on or before your Association's due date. Some banks or services require a month's notice. Verify your payment amount and frequency.

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## Electronic Payments

Payments are accepted online through your Homeowner Portal. You can make electronic payments via eCheck or Credit Card and set up automatic payments (ACH withdrawal). Signing up for Auto-Draft also decreases mailing costs for the Association. To arrange for electronic or automatic payment of assessments, please follow the instructions below:

- 1) Visit **eHammersmith.com**, click "Homeowners" and click on the "Log In" button for the Homeowner Portal.
- 2) Click on "Open Your Homeowner Portal." Click on "Login."
- 3) Enter your login information or click "Sign Up" if it is your first time logging in.
- 4) Click on the "Payments" button or "Make a Payment."
- 5) Make a one-time payment, set up recurring payments, view your payment history, and more!

**Please note that there is no processing cost for Auto-Draft or eCheck. Credit Card payments incur a processing fee.**

## Annual Disclosures

The Association's annual disclosures, governing documents, meeting minutes, and financials are posted on the Association's Portal and/or website, if your Community has a site through Hammersmith®. The local library provides free web access, or call Hammersmith® for copies of specific documents.